

FACILITATING CAREER DEVELOPMENTS TRAINING

CLIMB HIGHER HEIGHTS



CAREER IN PROGRESS

CAREERINPROGRESS.COM/FCD

Facilitating Career Developments Training

a nationally recognized course that leads to industry
credential options

KEY TRAINING TOPICS INCLUDE:

HELPING SKILLS

Practice effective listening skills; encourage problem-solving and motivational discussions with employees and job seekers.

DIVERSITY

Recognize how to adopt career-related helping techniques to meet the needs of diverse populations in a variety of settings.

LABOR MARKET INFORMATION

Understand how to apply labor markets, occupational information and workplace trends to connect with hiring needs.

CAREER CONNECTIONS

Learn to collaborate with colleagues to create academic and career planning processes to meet organizational needs.

ONLINE LEARNING

Online modules that provide depth and breadth of learning.

CAREER ASSESSMENTS

Understand how to use career related assessments ethically and effectively.

EMPLOYABILITY SKILLS

Learn how to incorporate education and career readiness components into professional development decision-making for organizational growth.

CAREER THEORY

Understand and apply foundational models for life-long development, age-appropriate goals, and career-related activities.

ETHICAL CODE

Develop awareness of ethical standards that apply to the delivery of career services in a workforce setting.

RECERTIFICATION

Earn up to 120 hours of professional development to apply towards workforce development certification.

Become a Global Career Development Facilitator, a Certified Career Services Professional or Certified Workforce Development

Professional OR earn CEU's through just ONE course *

The Facilitating Career Development curriculum equips practitioners who provide job readiness and career assistance in government, workforce development; K-12; higher education; and non-profit agencies with foundation knowledge and skills based on 12 essential career development competencies. The training consists of a minimum of 120 hours of coursework and professional development. For more info, visit careerinprogress.com or call 617-925-5289 or email

heather@careerinprogress.com.

* some restrictions apply